

# AGENDA

**MISSION**

The City of Durango and our employees provide efficient city services, effectively maintain city assets and manage growth, are accountable, ethical and fiscally responsible, and collaborate with regional partners to improve the quality of life for our entire community.

**VISION**

Durango is an authentic, diverse, multigenerational, and thriving community. Our residents value and enjoy our unique natural environment and benefit from the management of our city's resources in a fiscally responsible, environmental, and socially sustainable manner.

**VALUES**

- Teamwork
- Dependability
- Professionalism
- Service
- Respect
- Innovation
- Well-Being

**STRATEGIC GOALS**

- Affordability & Economic Opportunity (AEO)
- Diversity, Equity, Inclusion (DEI)
- Effective Infrastructure Network (EIN)
- Enhanced Livability & Sense of Place (ELSP)
- Environmental Sustainability & Resilience (ESR)
- Financial Excellence & High Performing Government (FE)
- Engaged & Collaborative Governance (ECG)



The City of Durango encourages the participation of all its citizens in its public meetings. If an accommodation is needed, please contact the City of Durango ADA Coordinator at (970) 375-5005

CITY COUNCIL REGULAR MEETING  
VIRTUAL AND IN PERSON DURANGO CITY HALL  
05/16/2023  
5:30 PM

**MAYOR**

Melissa Youssef

**MAYOR PRO-TEM**

Jessika Buell

**CITY COUNCILORS**

Olivier Bosmans – David Woodruff -  
Gilda Yazzie

**CITY MANAGER**

José Madrigal

**ASSISTANT CITY MANAGER**

Erin Hyder

**MANAGING DIRECTOR**

Bob Brammer, Public Safety

**CITY ATTORNEY**

Mark Morgan

**CHIEF FINANCIAL OFFICER**

Devon Schmidt, Acting

**CITY CLERK**

Faye Harmer

**AIRPORT**

Tony Vicari, Director

**911 COMMUNICATIONS**

Zeta Fail, Director

**LIBRARY SERVICES**

Luke Alvey-Henderson, Director

**PARKS AND RECREATION**

Ture Nycum, Director

**TRANSPORTATION**

Sarah Hill, Director

**INFORMATION TECHNOLOGY**

Justin Carlton, Director

**PUBLIC WORKS**

Allison Baker, Director

**HUMAN RESOURCES**

Bonnie Kling, Director

**COMMUNITY DEVELOPMENT**

Scott Shine, Director

**CITY OF DURANGO**  
**CITY COUNCIL REGULAR MEETING**  
**VIRTUAL AND IN PERSON DURANGO CITY HALL**  
**05/16/2023**  
**5:30 PM**

**Hybrid Meeting Information**

This meeting is being held in a Virtual/In Person format based on City of Durango Resolution R 2022-0017 adopted on April 5, 2022 by the Durango City Council.

The link to the virtual meeting is available here:

<http://durangogov.org/zoom>

***Please note:*** *If this link does not take you directly to the meeting list, please copy and paste it into the address bar of your web browser.*

1. CALL TO ORDER 5:30 PM
2. CITY COUNCIL ROLL CALL
3. INTRODUCTION OF TRANSLATOR
4. IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST
5. PROCLAMATIONS/PRESENTATIONS 5:45 PM  
The City Council enjoys acknowledging those who contribute to and enhance the quality of life in Durango. Citizens may request to have the mayor present a proclamation or nominate exceptional members of the community who deserve special recognition at a City Council meeting only if someone will be present to receive the proclamation or recognition. The mayor will review and determine eligibility of all requests. Recipients will have 5 minutes to share information about the proclamation as well as any actions community members can take to provide support or recognition.
  - 5.1. Proclamation Recognizing Durango Buddy Poppy Days
6. PUBLIC PARTICIPATION (IN PERSON AND VIA ZOOM) 5:50 PM  
This section of the agenda is set aside for the public to provide 3 minutes of comments or ask questions regarding items that are not scheduled for a hearing or public testimony or that do not otherwise appear on this agenda. City Council will not respond to questions from the dais. Citizens should address their comments directly to the City Council.  
As this is a virtual meeting, the avenues for public participation have been adjusted. (Please refer to the end of the agenda for additional information regarding public comment.) All written comments received by the City Clerk by noon today have been delivered to Council and will be summarized in the meeting minutes.
7. CITY OPERATIONAL UPDATES 6:10 PM
  - 7.1. City Manager Update
  - 7.2. Powerhouse Science Center Strategic Plan Presentation
8. REVIEW OF THE CONSENT AGENDA 6:25 PM  
The Consent Agenda is intended to allow the City Council by a single motion to approve matters that are considered routine or noncontroversial. There will be no separate discussion of these items unless a Council member requests an item be removed from the Consent Agenda and considered separately. Items removed from the Consent Agenda will be considered under Agenda Item 9.

- 8.1. Approval of Minutes May 2, 2023 City Council Study Session
- 8.2. Approval of Minutes May 2, 2023 City Council Regular Meeting
- 8.3. Discussion and Possible Action to Approve a Resolution to Make Amendments to the 2023 Adopted Budget for the Purpose of Increasing Personnel in the Airport Enterprise Fund - EIN
- 8.4. Discussion and Possible Action to Approve a Resolution to Amend the 2023 Budget for the Purpose of Budget Adjustments Related to a CDOT Office of Innovative Mobility Grant Award - EIN, ESR
9. APPROVED CONSENT AGENDA ITEMS
10. REMOVED CONSENT AGENDA ITEMS
11. PUBLIC HEARINGS - No Items  
The City Council previously directed staff to publish notice of public hearing for each hearing listed below. The following proposed ordinances, or topics, have been set for public hearing at this meeting. The issues dealt with in this section of the agenda are of a legislative or policy nature.  
  
As this is a virtual meeting, the procedure for public hearings has been adjusted. To contribute to a public hearing, please refer to the instructions under PUBLIC PARTICIPATION above.  
  
11.1. Legislative and Policy-related Hearings:  
11.2. Quasi-judicial Hearings:
12. INTRODUCTION OF ORDINANCES - No Items
13. GENERAL BUSINESS ITEMS 6:35 PM  
  
13.1. Discussion and Possible Action Regarding the Appointment of Council Liaisons and Appointment of Candidates to City of Durango Boards and Commissions. Discussion and Possible Action Regarding Vacancies.
14. COUNCIL REPORTS/ACTIONS 7:00 PM  
Each Council member is provided an opportunity to report on meetings recently attended and to discuss topics not otherwise appearing on the agenda.  
  
14.1. Board and Commission Council Liaison Reports  
  
14.1.1. Natural Lands Preservation Advisory Board Meeting May 8, 2023  
  
14.1.2. Parks and Recreation Advisory Board meeting May 10, 2023
15. EXECUTIVE SESSION  
  
15.1. Discussion & Possible Action to Convene in Executive Session to Receive Legal Advice Regarding Potential Litigation Related to the Theft of a City of Durango Transit Vehicle as Permitted in C.R.S. § 24-6-402 (4)(b).
16. ADJOURNMENT 7:45 PM

The public may view the meeting live on Zoom at [durangogov.org/zoom](https://durangogov.org/zoom) or on YouTube at <https://www.youtube.com/@CityofDurango6512>. An email link for public comment is located at [DurangoGov.org/meetings](https://durangogov.org/meetings) at the top of the page as well as on the agenda itself under Public Participation. Comments must be submitted no later than noon on the Monday preceding the meeting. Each email should contain the corresponding agenda item in the subject line of the email if there is one. The sender's full name and address should be included for the record. If comment by email is not possible, comments may also be placed in the drop box located in front of City Hall no later than noon on the Monday preceding the meeting. All written comments will be provided to the Council for review. Written comments may be read into the record and/or attached to the minutes of the meeting at the direction/discretion of Council. Email comments should be directed to: [PublicComment@durangogov.org](mailto:PublicComment@durangogov.org).

Members of the public who wish to provide verbal comments can use the Virtual Meeting Information at the top of this agenda to join the meeting. Please ensure you have the Zoom app installed on your computer or mobile device prior to the meeting (<https://zoom.us/download>). The mayor will provide additional details during the meeting when public comment is accepted.

**PROCLAMATION**

**DURANGO BUDDY POPPY DAYS  
MAY 26 THROUGH MAY 29, 2023**

WHEREAS, the annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922; and

WHEREAS, VFW Buddy Poppies are assembled by disabled veterans, and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled and needy veterans, widows and orphans of deceased veterans, and area children's programs such as bicycle safety week and school/scholarship programs; and

WHEREAS, the basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living."

NOW, THEREFORE, I, Melissa Youssef, Mayor of Durango, Colorado, do hereby proclaim May 26-29, 2023, as

**DURANGO BUDDY POPPY DAYS**

and do hereby urge the citizens of the community to recognize the merits of this cause by contributing generously to its support by the obtaining of Buddy Poppies on the days set aside for the distribution of these symbols of appreciation for the sacrifices of our honored Veterans. The officers and members of VFW Post 4031 urge all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this community who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

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Melissa Youssef, Mayor



# Strategic Plan **Vision 2025** May 16, 2023



steam-powered discovery SINCE 1893



## THE POWER OF...

### 1. Bright Futures

Home to children before they reach school age

### 2. Curious Kids

Curious and STEAM-literate students, especially elementary

### 3. Place

Compelling riverfront destination for residents and visitors

### 4. Welcome

Welcoming and accessible to all

### 5. Performance

High operational and financial standards

# 1.

## BACKGROUND

Project History  
Impact Numbers

## POWERHOUSE PROJECT HISTORY

1893: Durango  
Power & Light  
Company



1980: City of  
Durango purchases  
River City Hall/  
Powerhouse



2008: City pledge  
of future support



1972: Power plant  
decommissioned



2000: City enters  
negotiations for  
site redevelopment



2011: Opening of  
Durango Discovery  
Museum



# \$6.5M

Invested in remediation, preservation, and adaptive reuse

# 4,718 supporters

Through contributions, memberships, and programs

# 228,823 visitors

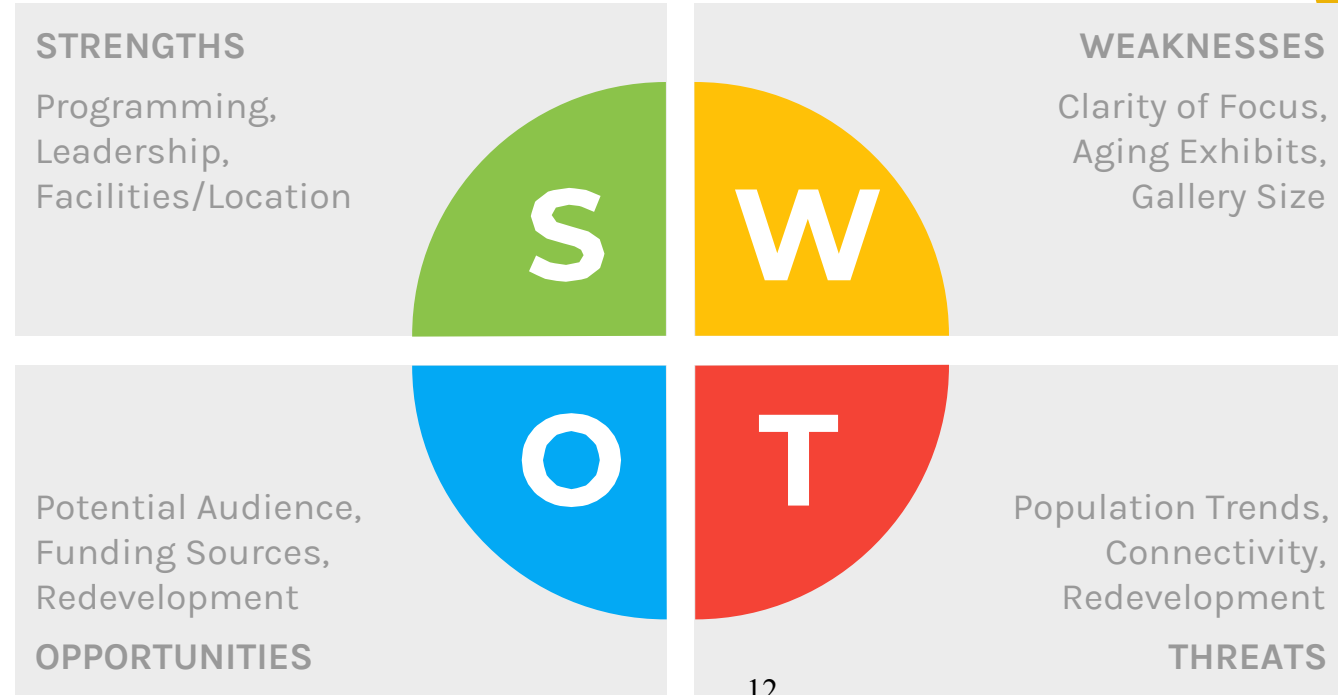
Between February 2011 and April 2023

# 2.

## CONTEXT

SWOT Analysis  
Mission and Vision

## SWOT ANALYSIS





“

**MISSION:** The Powerhouse is Southwest Colorado's STEAM engine empowering curious young learners through interactive experiences, discovery, and play.

**VISION:** To build a community of curious, capable, and science-literate problem solvers.

# 3.

## VISION 2025

## THE POWER OF...

Bright Futures

Curious Kids

Place

Welcome

Performance



## THE POWER OF **BRIGHT FUTURES**

- ▶ **Challenges:** Cost and availability of care, community spaces for 0- to 5-year-olds, birth rate
- ▶ **Goal:** Thriving children arrive at school curious, resilient, and ready to learn
- ▶ **Strategies:** Indoor and outdoor space, licensed center, support ECE providers, programs for new parents



## THE POWER OF **CURIOUS KIDS**

### **School Programs**

Expand and improve museum-led educational programs

### **STEAM Enrichment**

Afterschool, camp, and fifth-day enrichment programs.

### **Competitions**

FIRST LEGO League, Science Fair, and Destination Imagination



## THE POWER OF **PLACE**

### **Exhibit Renewal**

Invest in indoor and outdoor exhibits and visiting experiences

### **Connectivity**

Access via 12<sup>th</sup> Street, Camino Underpass, public parking, and transit routes

### **Community Programs**

Diverse year-round audience as community venue, public museum, and education center

### **Riverfront Master Planning**

Vision for a future world-class riverfront experience adjacent to downtown



## THE POWER OF **WELCOME**

### **Open Doors Initiative**

Free/discounted admission, financial aid, and program discounts

### **Satellite Programs**

Summer, afterschool, and fifth-day programs serving geographically remote students

### **Welcoming Spaces**

Gallery and classrooms are welcoming and accessible to all



## THE POWER OF **PERFORMANCE**

- ▶ High operational and financial standards
- ▶ Market pricing and increased volume
- ▶ Role and relationship with City of Durango
- ▶ Attract, invest in, and retain high-performing team

A large blue diagonal graphic element that starts from the top right and extends towards the bottom left, creating a triangular shape on the right side of the slide.

# 4.

## VISION 2025 IMPLEMENTATION PLAN



## 2023 MAJOR INITIATIVES

- ▶ Child care licensing, partnerships, and approvals
- ▶ Exhibit master plan
- ▶ Campus improvements (maintenance, EV charging station, signage, Carver Family Plaza)
- ▶ Study session to explore future partnership models
- ▶ Branding and website relaunch



**DURANGO CITY COUNCIL  
CITY COUNCIL STUDY SESSION  
VIRTUAL MEETING  
TUESDAY MAY 2, 2023  
2:15 PM**

**CALL TO ORDER**

Mayor Noseworthy called the meeting to order at 2:17 p.m.

**ROLL CALL**

Present on behalf of Durango City Council were Mayor Youssef, Mayor Pro Tem Buell, and Councilors Bosmans, Woodruff, and Yazzie. Also present was City Manager José Madrigal, Assistant City Manager Erin Hyder, City Attorney Mark Morgan, Deputy Clerk Ben Florine, Acting Chief Financial Officer Devon Schmidt, Parks and Recreation Director Ture Nycum, Transit Director Sarah Hill, and Sustainability Manager Marty Pool.

Mayor Pro Tem Buell welcomed the new City Attorney Mark Morgan and noted his extensive public meeting experience.

**Future New Business and Review of Agendas**

Mayor Pro Tem Buell asked the group if they had any new business to discuss.

Mayor Youssef asked if the group to consider discussing council liaison positions at the May 16<sup>th</sup> Study Session when she could be available in person. Council agreed.

Mayor Youssef and the group talked about Councilor Office hours and the scheduling that would go into it. They reviewed what would be appropriate to talk about in the meetings and optimal ways to schedule the meetings.

Councilor Bosmans asked the group if they wanted to have a discussion on bike and pedestrian trail connection opportunities to downtown. He noted there could be several access points established because of short distances and minimal private properties along the pathways. Councilor Bosmans noted he would route the group information on the areas. Council agreed to discuss the possibilities at the May 16<sup>th</sup> study session.

Councilor Bosmans commented on the property discussions involving the downtown fire station and school district buildings. He said he wanted to provide more clarity to the public instead of having those conversations only in executive sessions. Mayor Pro Tem Buell and Councilor Woodruff supported community engagement, however, wanted to respect the Memorandum of Understanding that was in place with the fire district. Councilors Buell and Yazzie also noted the upcoming executive session at tonight’s council meeting. City Attorney Mark Morgan gave a legal opinion on the information discussed in past executive sessions.

City Manager Jose Madrigal brought up the upcoming Council Retreat. He said he couldn’t confirm the retreat without having the group identify what items and resources they wanted. Councilor Bosmans said it could be productive to delay the retreat until the councilors had been through more meetings and had been onboarded. The group agreed they could schedule a retreat at the end of the month of May or in July when all councilors could attend. Staff would send them a poll to find a date.

**INFORMATION NEEDED ITEMS:**

**Sustainability Action and Indicator Report**

Sustainability Manager Marty Pool gave an update to the group on his department’s sustainability actions. He shared a brief history of the Sustainability Plan, different plan sectors, and how the plan integrates across multiple departments in the city. Mr. Pool reviewed community feedback and priorities that helped develop the plan, including concerns with climate change, water issues, and community efficiencies. Opportunities

such as renewable energy, transportation development patterns, expanding composting, and water sustainability were reviewed and incorporated into the action plan as well. He noted that for a community of its size, Durango was doing very well in integrating sustainability efforts, noting that 40% of the electricity in city limits is renewable. Councilor Woodruff and Mr. Pool discussed electric vehicle charging stations, including increasing use during tourist seasons.

#### **DIRECTION NEEDED ITEMS:**

##### **Organic Waste Management in Durango and the City's Food Waste Composting Service Partnership with Table to Farm Compost**

Sustainability Manager Marty Pool began updates on the city's composting efforts and partnership with Table to Farm Compost. He outlined the process of the partnership which had been in place since 2021. In 2022 the group had diverted 1600 tons of organic waste from area landfills. He reviewed market trends and near-term funding options.

Councilor Woodruff and Mr. Pool discussed revenue generated by the residents subscribing to the program. Councilor Yazzie noted that at \$28 per month, it may not be cost efficient for residential users and that commercial accounts may provide a greater impact. Monique DiGiorgio and Taylor Hansen of Table to Farm Compost helped provide information on the program. The group discussed adjusting the city trash and recycling code definitions, ownership of containers, and the capacity of existing facilities. Councilor Yazzie emphasized education for citizens to compost themselves.

##### **Parks, Open Space and Trails/Parks and Multimodal Retreat Modifications**

Acting Chief Financial Officer Devon Schmidt reviewed the recent Council Retreat and provided outcomes and next steps to the group. At the retreat Council discussed priorities such as housing, facilities, parks and recreation, open space and trails, and infrastructure. She reviewed three funding options for parks and trails, identifying priorities within the strategic plan and the levels of funding that Council selected. She reviewed revenue forecasts from the 2015 sales tax, grant revenues and expenses, and what negative fund balances could look like.

Parks and Recreation Director Ture Nycum updated the group on the capital improvement planning process and what funds would look like if the parks and recreation tax was reauthorized.

Councilor Bosmans asked about two tables of information showing the Parks and Recreation sales tax renewed figures and the associated capital project costs, to which Mr. Nycum gave clarity.

Mr. Nycum outlined the 2005 Sales tax revenue and expenses, including capital improvement projects that were supported by the tax revenue. If sales tax revenues were shared with transportation, some projects would not be able to be completed.

Transportation Director Sarah Hill reviewed funding sources that would be required to maintain current transit operations while supporting additional capital projects. She also talked about grants that benefit Transit services with Mayor Pro Tem Buell.

Mr. Madrigal noted the consensus was to maintain current funding for Parks and Recreation, however, the funds could support other programs as well.

Mayor Youssef reminded the group of the increasing maintenance costs for Parks and Recreation and how critical it would be in the future.

Mayor Pro Tem Buell noted that younger people move to Durango because of its recreational opportunities.

Ms. Schmidt outlined next steps, including analysis from the Financial Advisory Board, community polling, creating citizen working groups, and determining when the 2005 sales tax reauthorization could go to the ballot.

Councilors asked for other funding options from staff and the group agreed it would be beneficial to have those choices as well.

The meeting was adjourned at 4:46 p.m.

APPROVED:

ATTESTED:

\_\_\_\_\_  
Melissa Youssef, Mayor

\_\_\_\_\_  
City Clerk

DRAFT

**CITY OF DURANGO**  
**CITY COUNCIL REGULAR MEETING**  
**VIRTUAL AND IN PERSON, DURANGO CITY HALL, SMITH CHAMBERS**  
**05/02/2023**  
**5:30 PM**

**CALL TO ORDER**

The meeting was called to order by Mayor Youssef at 5:32 p.m.

**CITY COUNCIL ROLL CALL**

Mayor Youssef was in attendance virtually. Mayor Pro Tem Buell and Councilors Woodruff, Bosmans and Yazzie were in attendance in person. Also present were City Manager José Madrigal, City Attorney Mark Morgan, along with City Clerk Faye Harmer.

**INTRODUCTION OF TRANSLATOR**

Valentina and Vedia with Community Language CoOp introduced themselves.

**IDENTIFICATION OF ACTUAL OR PERCEIVED CONFLICTS OF INTEREST**

None were identified.

**PROCLAMATIONS/PRESENTATIONS**

Mayor Pro Tem Buell asked the group if she could read an additional proclamation for National Small Business Week 2023 and Council approved.

**Proclamation Recognizing Professional Municipal Clerks Week**

Mayor Pro Tem Buell read the proclamation for Professional Municipal Clerks Week and thanked Clerk Faye Harmer and her office for their organizational expertise. Ms. Harmer thanked the Mayor and noted her team was working hard to cross train, reorganize workloads, and to enhance the customer experience.

**Proclamation Recognizing National Small Business Week**

Mayor Pro Tem Buell read the proclamation for National Small Business Week, highlighting the importance of small businesses and how they shape Durango.

**PUBLIC PARTICIPATION**

There was no public comment in person or virtually.

**CITY OPERATIONAL UPDATES**

**City Manager Updates**

Acting Chief Financial Officer Devon Schmidt shared with Council the City of Durango received the Government Finance Officers Association Distinguished Budget Presentation Award for 2023. She thanked the Finance Department’s staff for their work on the presentation and development of the budget. The reviewers found the budget was well organized and easy to understand.

**City Inclusive Entrepreneurship Program Update**

Tommy Crosby, Economic Opportunity Manager, was in attendance to provide an operational update regarding the National League of Cities City Entrepreneurship Program. He reviewed the City Entrepreneurship Program and the scope of its policies, programs, and practices that drive economic growth in communities. He also showed which strategic plan goals would be supported and which tract of the City Entrepreneurship Program they would develop. A timeline of next steps was reviewed, including training in food safety, language justice, and funding.

Councilor Woodruff and Mr. Crosby talked about community resources for food businesses and the group thanked him for his report.

### **Operational Update from Visit Durango for 2022 Year in Review**

Rachel Brown with Visit Durango was in attendance for a quarterly update on her organization. She gave a snapshot of Durango's tourism figures including how many businesses and jobs were supported by tourism. She also shared average daily hotel rates and occupancy rates spanned across the past three years. Visit Durango had received an award for being a Green Destination, highlighting the city's economic, environmental, and social opportunities. Ms. Brown reviewed their digital marketing plan and marketing costs from 2022.

Councilors Yazzie and Woodruff thanked Ms. Brown for her dynamic presentation.

Mayor Pro Tem Buell asked how much in marketing grants was requested from local businesses and Ms. Brown told her she would get back to her with the requested amount.

### **REVIEW OF THE CONSENT AGENDA**

City Clerk Faye Harmer read the consent agenda as follows:

Approval of Minutes April 17, 2023 City Council La Plata County Commission Joint Study Session

Approval of Minutes April 18, 2023 City Council Special Meeting Approval of Minutes April 4, 2023 City Council Study Session

Approval of Minutes April 18, 2023 City Council Regular Meeting

Final Reading of Ordinance O-2023-0010 to Adopt an Increase to Durango Fire Protection District Impact Fees

### **APPROVED CONSENT AGENDA ITEMS**

*Councilor Bosmans moved to approve the consent agenda. Councilor Woodruff seconded the motion. A roll call vote was taken, and the motion passed.*

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

### **GENERAL BUSINESS ITEMS**

#### **Discussion and Possible Action Regarding the Establishment of Board and Commission Interview Teams and Assigning Council Liaisons**

Mayor Youssef noted that she had routed a draft of interview teams and council liaisons as a starting point for the upcoming boards and commission interviews. The group thought the interview teams and liaisons suggested by Mayor Youssef were good.

Councilor Yazzie moved to approve the suggested interview teams and liaisons. Mayor Pro Tem Buell seconded the motion. A roll call vote was taken, and the motion passed with all councilors in support.

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

#### **Discussion and Possible Action Regarding a Resolution Supporting the Colorado Communities for Climate Action (CC4CA) 2023 Policy Statement Updates as a Member Community**

Mayor Youssef made a motion to approve the resolution Supporting the Colorado Communities for Climate Action (CC4CA) 2023 Policy Statement Updates as a Member Community, as presented by staff. Councilor Yazzie seconded the motion.

Marty Pool, Sustainability Manager provided the group an overview of Durango's membership in the Colorado Communities for Climate Action program and how it supported the city's climate and energy goals. He said a policy statement needed to be approved and could include additional items to support Durango's climate goals.

City Attorney Mark Morgan confirmed they could approve the resolution with the intent to identify a council liaison at a future date.

A roll call vote was taken, and the motion passed unanimously.

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

**Discussion and Possible Action Approving a Resolution to Amend the 2023 Budget for the Purpose of Budget Adjustments to the 2023 Appropriations Related to Energy Performance Contract (EPC) Expenses**

Mayor Youssef moved to approve a Resolution to Amend the 2023 Budget for the Purpose of Budget Adjustments to the 2023 Appropriations Related to Energy Performance Contract (EPC) Expenses and Councilor Yazzie seconded the motion.

Sustainability Manager Marty Pool explained the resolution would be a procedural process that would appropriate funds to support the energy performance contract. He gave a timeline on the development of the contract and how the financing would work with the Building Maintenance Fund.

Councilor Bosmans and Mr. Pool talked about the contract and the removal of the Carnegie Building's HVAC line item, including fixed and relative costs. Mr. Bosmans was concerned the consultant fees were high compared to the project costs and noted he would not support the motion.

The group reviewed allocating the funds further.

A roll call vote was taken, and the motion passed with Councilor Bosmans voting in opposition.

**Passed: For 4; Against: 1; Abstain: 0; Absent: 0**

**COUNCIL REPORTS/ACTIONS**

**Board and Commission Council Liaison Reports**

Mayor Pro Tem Buell had attended the Multimodal Advisory Board Meeting where they had discussed the transition plan for boards and commissions, the Multi Modal and Transportation plan, traffic analysis studies, and free transit from June to August 2023. She talked about agenda items from the Airport Commission as well. During her attendance at the Creative Economy Commission, they reviewed the Durango Creates award where there was an increase in businesses requesting funding. She also had played in a golf tournament that supported parks and recreation fundraising.

**EXECUTIVE SESSION**

Mayor Pro Tem Buell said she would read each executive session item and have Council vote for each. The group could then go into the executive session to discuss all three items.

**Discussion and Possible Action Concerning a Motion to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located at 1235 Camino Del Rio and 201 East 12th Street, 9R Administration Building and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e)**

Councilor Woodruff made a motion to convene into Executive Session for Discussion and Possible Action Concerning a Motion to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located at 1235 Camino Del Rio and 201 East 12th Street, 9R Administration Building and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e). Councilor Yazzie seconded the motion.

A roll call vote was taken, and the motion passed unanimously.

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

**Discussion & Possible Action to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located in Downtown Durango Currently Leased to the Durango & Silverton Narrow Gauge Railroad Company for Parking, and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e)**

Councilor Woodruff made a motion to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located in Downtown Durango Currently Leased to the Durango & Silverton Narrow Gauge Railroad Company for Parking, and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e). Councilor Yazzie seconded the motion.

A roll call vote was taken, and the motion passed unanimously.

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

**Discussion & Possible Action to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located at 1188 E. 2nd Avenue (Carnegie Building) & Buckley Park at 12th Street & Main Avenue and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e).**

*Councilor Woodruff made a motion to Convene in Executive Session to Discuss the Purchase, Acquisition, Lease, Sale or Transfer of an Interest in Real Property Located at 1188 E. 2nd Avenue (Carnegie Building) & Buckley Park at 12th Street & Main Avenue and to Determine Positions Relative to Matters that May Be Subject to Negotiation and Direct Negotiators, as Permitted by CRS 24-6-402 (4)(a) and (e). Councilor Yazzie seconded the motion. A roll call vote was taken, and the motion passed unanimously.*

**Passed: For 5; Against: 0; Abstain: 0; Absent: 0**

The group convened into executive session for the three items at 7:10 p.m.

Council reconvened from the Executive session at 7:59 p.m.

Mayor Pro Tem Buell noted that during the first session Council instructed staff to continue negotiations with the Durango Fire Protection district as discussed. In the second session, she confirmed direction was given to staff to move forward with lease discussions. For the third session, she noted no direction was given. Council agreed that conversations did not go out of the scope of the executive sessions.

**ADJOURNMENT**

Mayor Pro Tem Buell adjourned the meeting at 8:02 p.m.

**APPROVED:**

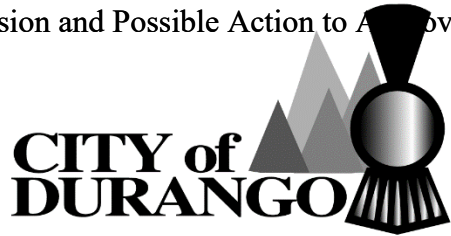
**ATTESTED:**

\_\_\_\_\_

**Melissa Youssef, Mayor**

\_\_\_\_\_

**City Clerk**



AGENDA DOCUMENTATION

Item 8.3

Meeting Date: May 16, 2023

TO: DURANGO CITY COUNCIL FROM: TONY VICARI, AVIATION DIRECTOR

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION TO MAKE AMENDMENTS TO THE 2023 ADOPTED BUDGET FOR THE PURPOSE OF INCREASING PERSONNEL IN THE AIRPORT ENTERPRISE FUND

RECOMMENDATION:

It is recommended that City Council, by motion, approve the attached resolution authorizing amendments to the 2023 adopted budget.

BACKGROUND SUMMARY:

In advance of the busy spring/summer season, Durango-La Plata County Airport (DRO) management have conducted an assessment of current staffing levels to ensure that personnel resources are sufficient to carry out the airport’s work plan and meet strategic plan goals. It was subsequently determined that the staffing strategies for the Airport’s Maintenance and Environmental/Utilities divisions need to be adjusted.

The airport has for multiple years relied upon seasonal staffing to augment full-time personnel during both the winter snow removal and summer grounds/pavement maintenance seasons. This staffing strategy, while previously a successful one, has deteriorated over the past two to three years as the regional labor pool has tightened. For two consecutive summer seasons, the airport has been unable to fill its full budgeted allotment of summer seasonal positions. Winter seasonal hiring has been slightly more successful, but has also presented challenges in terms of meeting full budgeted position levels. To address these staffing limitations, the airport has increased its utilization of contracted services over the past two years, specifically in the areas of lawncare and general temporary labor associated with larger maintenance projects. While this approach proved to be moderately effective, it is viewed as a stopgap measure and not a long-term solution.

2023 summer seasonal positions were posted in early March, with limited applications and no hires made to date. Instead of waiting for a change in the hiring environment or again relying on outside contracted services which provide value only in targeted areas, the airport proposes to address the challenge through the addition of one new full-time position and the conversion of one existing part-time position into a full-time position.

- Add one new full-time Airport Facilities Maintenance Technician position
- Convert one existing part-time Airport Environmental Assistant position into a full-time position

The addition of these two positions will increase staffing in the Airport Maintenance division from four to five FTE’s, and in the Airport Environmental/Utilities division from two to three FTE’s. The added permanent staff resources will help to address service limitations in each division. The Airport Maintenance division specifically requires additional help with snow removal, airfield and grounds maintenance, and facilities maintenance. The Airport Environmental/Utilities division specifically requires additional help with water system operations, wastewater system operations, and Runway Safety Area maintenance.

The airport has not added full-time staff positions since 2016. With passenger traffic continuing to increase (the first quarter of 2023 was the busiest Q1 in the history of the airport), terminal facility expansion beginning in 2023, parking lot expansion planned in 2024, and the acquisition of 40,000 square feet of commercial real estate in 2019, demands on airport staff continue to grow.

Airport revenues are growing at healthy levels (as a result of both increased traffic and rates and charges adjustments), and the two proposed full-time positions can be added without impacting the short or long-term fiscal sustainability of the airport enterprise fund. Additionally, the increased operating costs incurred through the addition of two new positions will be partially offset by the elimination of two of the four budgeted seasonal maintenance positions (leaving one remaining summer and one remaining winter seasonal maintenance position to be utilized as needed). Two budgeted part-time/reserve ARFF Operations Technician positions will also be eliminated from future budget cycles. These positions were part of a new trial program launched in 2022 and have not proven to be an effective long-term strategy.

**STRATEGIC PLAN ALIGNMENT:**

Operations at the Durango-La Plata County Airport support the City of Durango’s Strategic Plan and its Effective Infrastructure Network goal. Specifically, increasing personnel at DRO supports the aviation strategy of maintaining airport facilities in a safe, efficient, and sustainable manner to support all forms of aviation services.

**ALTERNATIVE OPTIONS CONSIDERED:**

Prior personnel strategies included the hiring of seasonal personnel to augment full-time staff. This strategy has proven to no longer be effective.

**FISCAL IMPACT:**

			Budget	
Account Number	Project Number	Account Description	One-Time	Recurring
95-8614-11199		Airport Environmental/Utilities-Salaries		25,700
95-8614-11299		Airport Environmental/Utilities-Part-Time Salaries		(13,905)
95-8614-14399		Airport Environmental/Utilities-Insurance		11,200
95-8614-14599		Airport Environmental/Utilities-Retirement		2,878
95-8614-14799		Airport Environmental/Utilities-Medicare		373
95-8615-11199		Airport Maintenance-Salaries		25,700
95-8615-11299		Airport Maintenance-Part-Time Salaries		(18,000)
95-8615-14399		Airport Maintenance-Insurance		11,200
95-8615-14599		Airport Maintenance-Retirement		2,878
95-8615-14799		Airport Maintenance-Medicare		373
Net Effect on Fund Balance			-	48,397

**POTENTIAL ADVERSE IMPACTS:**

None

**NEXT STEPS AND TIMELINE:**

If approved, airport staff will proceed with personnel hiring efforts with the support of the Human Resources department.

**RESOLUTION R-2023-**

**A RESOLUTION TO AMEND THE 2023 BUDGET FOR THE PURPOSE OF BUDGET ADJUSTMENTS TO THE 2023 APPROPRIATIONS**

**WHEREAS**, under the provisions of Article V, Section 10 of the Durango City Charter, the City Council may make additional appropriations during the budget year for unanticipated expenditures required by the city not exceeding, however, actual revenues and unappropriated surplus; and

**WHEREAS**, to accomplish the goals of City Council the airport enterprise fund proposes to increase full-time personnel staffing levels within its environmental/utilities and maintenance divisions; and

**WHEREAS**, there exists sufficient funds within fund balance of the airport enterprise fund;

**NOW, THEREFORE, BE IT RESOLVED**, as follows

Section 1. That the City Council of the City of Durango, in regular meeting assembled, that 2023 budget shall reflect the changes and the appropriations for 2023 are increasing, transferring, or amending according to the tables below:

			Budget	
Account Number	Project Number	Account Description	One-Time	Recurring
95-8614-11199		Airport Environmental/Utilities-Salaries		25,700
95-8614-11299		Airport Environmental/Utilities-Part-Time Salaries		(13,905)
95-8614-14399		Airport Environmental/Utilities-Insurance		11,200
95-8614-14599		Airport Environmental/Utilities-Retirement		2,878
95-8614-14799		Airport Environmental/Utilities-Medicare		373
95-8615-11199		Airport Maintenance-Salaries		25,700
95-8615-11299		Airport Maintenance-Part-Time Salaries		(18,000)
95-8615-14399		Airport Maintenance-Insurance		11,200
95-8615-14599		Airport Maintenance-Retirement		2,878
95-8615-14799		Airport Maintenance-Medicare		373
Net Effect on Fund Balance			-	48,397

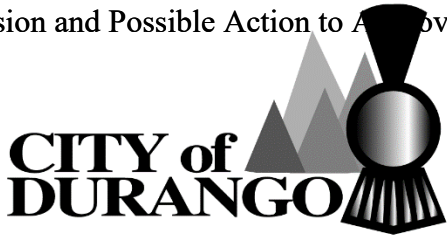
Approved and adopted this 16<sup>th</sup> day of May, 2023.

CITY OF DURANGO, COLORADO

By: \_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_  
Faye Harmer, City Clerk



AGENDA DOCUMENTATION

Item 8.4

Meeting Date: May 16, 2023

TO: DURANGO CITY COUNCIL                      FROM:   DEVIN KING, MULTIMODAL ADMINISTRATOR  
MARTY POOL, SUSTAINABILITY MANAGER

SUBJECT:   DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION TO AMEND THE 2023 BUDGET FOR THE PURPOSE OF BUDGET ADJUSTMENTS RELATED TO A CDOT OFFICE OF INNOVATIVE MOBILITY GRANT AWARD – EIN, ESR

RECOMMENDATION:

It is the recommendation that City Council, by motion, **approve the resolution to amend the 2023 budget for the purpose of budget adjustments to the 2023 appropriations related to a CDOT grant award.**

BACKGROUND SUMMARY:

City staff applied for and were awarded \$38,400 through CDOT’s Strategic Transportation Demand Management (TDM) Innovation Grants program. The application was a collaborative effort between the Multimodal and Sustainability divisions. \$13,400 will fund an innovative TDM software platform for the Multimodal Division’s Way to Go! Club. The second piece is additional funding to double the budget for the e-bike rebate program. Council appropriated \$25,000 out of the Council Discretionary lodgers tax funds, and this grant will add \$25,000 in grant funding, increasing the program budget to \$50,000. Council’s original appropriation of funds to the e-bike rebate program was integral in making the case to CDOT for this grant funding which is now benefitting two programs simultaneously.

The \$13,400 in grant funding will pay for the initial setup and first year of the TDM software. This software will be used to improve the existing Way to Go! Club as well as add features such as trip planning and rideshare coordination. These features are needs the public has expressed over the years and will help the City implement strategies in the Comprehensive Parking Management Plan. The \$25,000 in funding for the e-bike rebate program will expand the total amount rebates provided through that program.

STRATEGIC PLAN ALIGNMENT:

- Effective Infrastructure Network
- 1. Mobility: Accessibility, Transit, and Streets System
    - 1.1 Integrate Parking into Transportation Demand Management Program.
    - 1.7 Advance community accessibility and walkability.
- Environmental Sustainability & Resilience
- 1. Reduce the City’s carbon footprint
    - 1.3 Reduce transportation-related emission by implementing actions outlined in the Electric Vehicle Readiness Plan and pursue state federal funding available for EV infrastructure and fleet transformation.

ALTERNATIVE OPTIONS CONSIDERED:

Funds were previously dedicated for e-bike rebates through lodgers tax funds and this grant will add additional funds to that program. Additionally, funds were budgeted for the existing Way to Go! Club platform, which remaining 2023 funds will be used for the updated software in addition to the grant funds.

FISCAL IMPACT:

The City’s required grant match has already been met by the \$25,000 lodgers tax funds which have already appropriated been for the e-bike rebate program in the 2023 budget. These funds are being transferred into the Trash and Recycle Operating Fund so that the Sustainability division can manage the rebate program out of the 96-8414 Sustainability Programs Budget. The City will not see any additional costs this fiscal year, and there is no additional fiscal impact on the associated funds.

Fund transfers are outlined on the following page.



RESOLUTION R-2023-\_\_\_\_\_

A RESOLUTION TO AMEND THE 2023 BUDGET FOR THE PURPOSE OF BUDGET ADJUSTMENTS TO THE 2023 APPROPRIATIONS RELATED TO A CDOT GRANT AWARD

WHEREAS, Under the provisions of Article V, Section 10 of the Durango City Charter, the City Council may make additional appropriations during the budget year for unanticipated expenditures required by the city not exceeding, however, actual revenues and unappropriated surplus;

WHEREAS, To accomplish the goals of City Council and foster a team oriented working environment resulted in budget impacts and incorporates several unanticipated budget adjustments increasing, transferring, or amending the appropriations for expenditures and revenues; and

WHEREAS, there exists sufficient funds within fund balance;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DURANGO, in regular meeting assembled,

Section 1. The 2023 budget shall reflect the following changes, and the appropriations for 2023 are increasing, transferring, or amending according to the tables below:

Lodgers Fund			
Account Number	Project Number	Account Description	Budget Increase/ (Decrease)
Revenues			
23-4819-36999	1235	Lodgers Tax E-Bike Rebate Program	25,000
Net Effect on Fund Balance			(25,000)

Transportation Services Fund			
Account Number	Project Number	Account Description	Budget Increase/ (Decrease)
Revenues			
97-1000-63349	1235	State Grants	13,400
Expenditures			
97-8516-3499	1235	Demand Management Software	13,400
Net Effect on Fund Balance			-

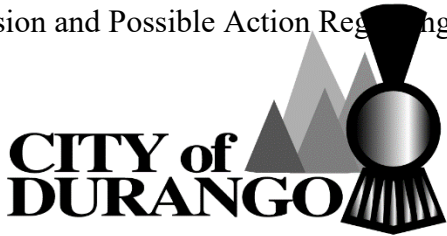
Trash and Recycle Operating Fund			
Account Number	Project Number	Account Description	Budget Increase/ (Decrease)
Revenues			
96-1000-66429	1235	Lodgers Tax E-bike	25,000
96-1000-63349	1235	State Grants	25,000
Expenditures			
96-8414-31499	1235	E-Bike Rebate Program	50,000
Net Effect on Fund Balance			-

Approved and adopted this 16<sup>th</sup> day of May, 2023.

By: \_\_\_\_\_  
Melissa Youssef, Mayor  
CITY OF DURANGO, COLORADO

ATTEST:

By: \_\_\_\_\_  
Faye Harmer, City Clerk



**AGENDA DOCUMENTATION**

**Item 13.1**

Meeting Date: May 16, 2023

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**TO: DURANGO CITY COUNCIL**                      **FROM: FAYE HARMER**  
**CITY CLERK**

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**SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF COUNCIL LIAISONS AND APPOINTMENT OF CANDIDATES TO CITY OF DURANGO BOARDS AND COMMISSIONS. DISCUSSION AND POSSIBLE ACTION REGARDING VACANCIES.**

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**RECOMMENDATION:**

It is recommended that Council move to:

**Discuss and take action regarding the appointment of Council Liaisons and the appointment of candidates to the City of Durango Boards and Commissions. Also for Council to discuss and provide direction to staff regarding vacancies after the above appointments.**

**BACKGROUND SUMMARY:**

- 1) After the election of new Councilors; confirmation of Council Liaison appointments is needed as listed on page two below.
- 2) Council Interview Teams have completed their interviews and are ready to make recommendations to the whole of Council regarding their choices for appointments to boards and commissions effective June 1, 2023.
- 3) Some boards and commissions did not receive sufficient applicants to fill all vacant positions. Staff is asking for direction on how Council would like staff to proceed regarding these vacancies.

**STRATEGIC PLAN ALIGNMENT:**

Diversity, Equity and Inclusion

Engaged and Collaborative Governance

**ALTERNATIVE OPTIONS CONSIDERED:**

Leaving all vacant positions empty – creating possible quorum issues on boards and commissions.

**FISCAL IMPACT:**

None

**POTENTIAL ADVERSE IMPACTS:**

None Known

**NEXT STEPS AND TIMELINE:**

City Clerk and City Manager’s office will follow up with appointed candidates and the associated staff liaisons to coordinate information on upcoming meetings.

Short Term/ Other Council Liaison Appointments	1st, 2nd and 3rd choices
Parks and Recreation Advisory Board	
Natural Lands Preservation Advisory Board	
Multimodal Advisory Board	
Infrastructure Advisory Board	GY1 MY2
Creative Economy Commission	
Other Council Liaison Appointments	1st, 2nd and 3rd choices
La Plata Economic Development Alliance	JB1 GY2 DW1 OB3
Colorado Municipal League	JB3(officer?)
Colorado Association of Ski Towns	OB2
SW CO Council of Governments/Region 9	
Economic Development District of SW Colorado	DW2 OB1
Visit Durango	
Regional Housing Alliance	JB2 GY3
Fort Lewis College Board	
Durango Police Citizen Complaint Review Panel	MY3
Colorado Communities 4 Climate Change	



## ***AGENDA DOCUMENTATION***

Meeting Date: May 16, 2023

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**TO: DURANGO CITY COUNCIL**

**FROM: MARK MORGAN**

**CITY ATTORNEY**

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**SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING A MOTION TO CONVEIN IN EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE REGARDING POTENTIAL LITIGATION RELATED TO THE THEFT OF A CITY OF DURANGO TRANSIT VEHICLE AS PERMITTED IN C.R.S. § 24-6-402 (4)(b).**

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### **RECOMMENDATION:**

There may be a need for City Council to meet in Executive Session to **RECEIVE LEGAL ADVICE REGARDING POTENTIAL LITIGATION RELATED TO THE THEFT OF A CITY OF DURANGO TRANSIT VEHICLE AS PERMITTED IN C.R.S. § 24-6-402 (4)(b).**

### **STRATEGIC PLAN ALIGNMENT:**

Financial Excellence and High Performing Government

### **FISCAL IMPACT:**

**Unknown**

### **NEXT STEPS AND TIMELINE:**

It is the recommendation that City Council, by motion, convene in Executive Session **TO RECEIVE LEGAL ADVICE REGARDING POTENTIAL LITIGATION RELATED TO THE THEFT OF A CITY OF DURANGO TRANSIT VEHICLE AS PERMITTED IN C.R.S. § 24-6-402 (4)(b).**